

BC Sawmill Rate Determination Program Rate Revision Application Form

Instructions for Completing This Request for Rate Revision

Management and/or the Union must complete both this Application Form and the accompanying Benchmark Comparison Study Sheet at the plant level. When completed, forward copies of the document set to the USW D3 office in Burnaby and FIR office in Vancouver for processing.

These two (2) documents are represent a document set and applications submitted with single documents will be deemed incomplete and rejected. Be sure there are a Rate Revision Application Form and a Benchmark Comparison Study Sheet for each application for rate revision.

All applications must be based on a comparable benchmark category. Be sure the comparable benchmark category on this form and the Benchmark Comparison Study Sheet are the same.

Applicable Benchmark Category:

Kiln Operator "A"

Job Information	Application Date:		
Company and Division:			
Job Title:			
Job Rate: \$	per/hour	Group:	Is this a New Job? <i>(circle one)</i> Yes No

Reason for this Application

Application Authorization	
For the Local Union:	For Local Management:
_____	_____
Name: _____	Name: _____

Next... complete the Benchmark Comparison Study Sheet

BC Sawmill Rate Determination Program Rate Revision Application - Benchmark Comparison Study Sheet

BENCHMARK NAME: **Kiln Operator "A"**

GRADE: **7**

Examine the benchmark description on the left to determine how the job being submitted is different. Cross off any benchmark duties on the left hand side that are no longer performed. Add any duties that are missing from the benchmark description on the right hand side in the corresponding areas provided below.

<p>1. Make And Model Of Any Equipment Operated As Part Of This Job Function</p> <p>Steam, oil or gas-fired dry kiln with assorted mechanical control systems. Standard forklift. Winch and other transfer equipment.</p>	<p>1. Make And Model Of Any Additional Equipment Operated</p>
<p>2. Responsibility For This Equipment As Part Of The Job Function</p> <p>Oils, greases fans and reduction units of kiln motors as required. May perform minor repairs to kiln. Greases kiln truck wheels, transfers, door carriers, blocks, door hinges. Installs and splices cable where required. May fix and replace baffles if broken.</p>	<p>2. Responsibility For This Additional Equipment As Part Of The Job Function</p>
<p>3. Summary Of Duties Which Are Part Of The Job Function</p> <p>Operates dry kiln(s) for the purpose of drying lumber. Monitors and sets control(s). Sets appropriate temperature for the charge from written or verbal instructions. Starts compressor, ensures outside vents are working, checks fans for oil. Checks and adjusts temperature, humidity and moisture content, daily or as required. After load has dried, reverses the above procedure and the load is taken out from the kiln. Operates winch and/or kiln transfer and/or forklift to load/unload kilns. May advise kiln stacker operator or forklift operator as to kiln requirements. Monitors moisture meters and tallies loads. Trims overlength pieces off kiln cars; may cut up kiln and baffle sticks. Cleans filters on air compressor, cleans and replaces parts on control panel. Records temperatures, adjustments made for each charge, location and details - re kiln cars. Changes graphs as required. Makes stripping and drying reports as required. Checks air flow as required.</p>	<p>3. Summary Of Additional Duties Which Are Part Of The Job Function</p>
<p>4. Other Pertinent Information To The Job Function</p> <p>Notifies maintenance in case of actual or potential equipment malfunctions.</p>	<p>4. Other Additional Pertinent Information To The Job Function</p>